

**Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
JULY 17, 2008**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Ann-Marie Brigil, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**9:00 a.m. to 10:30 a.m. Docket**

1. Rachel M. Blankenship  
File Number 2008-04640  
**(NO DECISION MADE)**
2. Surfreda Ellen Dawson  
File Number 2008-04638  
**(NO DECISION MADE)**
3. William Edgar Chadwell, III  
File Number 2008-04637  
**(NO DECISION MADE)**

**Participants**

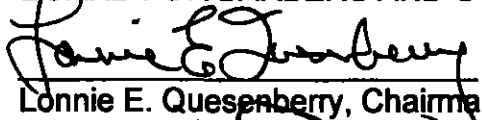
Rachel Blankenship – A  
Tim Tate – W  
Sabra Harris - W

Surfreda Dawson – A  
Beverly Conner – W  
Frank Lam - W

William Chadwell - A

The meeting adjourned at 10:30 AM

**BOARD FOR BARBERS AND COSMETOLOGY**

  
Lonnie E. Quesenberry, Chairman

  
Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

- 1. Name: Ann Marie Brigil
- Title: Presiding Officer
- 3. Agency: Board for Barbers and Cosmetology
- 4. Transaction: Informal Fact-Finding Conferences on July 17, 2008
- 5. Nature of Personal Interest Affected by Transaction: \_\_\_\_\_  
none

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Ann Marie Brigil  
Signature

7/17/08  
Date